

REGULATIONS

I. General provisions

Definitions

Orchid Apartment – a living space described on the website www.apartamentorchidea.pl, hereafter referred to as Apartment;

Customer – a legal or natural person having the capacity to perform legal acts within the meaning of the provisions of the Civil Code;

Landlord – the company COUNSEL Ewa Niechwiej, Podwale Street 58/8, 50-010 Wrocław, that has the legal right to the Apartment and lets the Apartment out;

Booking – the right to use the Apartment on conditions defined in the Regulations;

Booking Form – an electronic document on the web site www.apartamentorchidea.pl, enabling the booking of the Apartment, hereafter referred to as the Form;

Total price – the amount of money resulting from the price of Apartment per day defined on the web site www.apartamentorchidea.pl, multiplied by number of rental days.

II. Booking

1. The Customer fills the Form in and mails it to the Landlord; an act of mailing Form means acceptance of the Regulations.
2. The Landlord acknowledges the receipt of the Form and sends to Customer the confirmation e-mail including: the total price and number of the bank account, on which the Customer pays a reservation fee: **30 % of total price**. The fee should be paid **within 3 days**. The fee is applied towards the total price.
3. After paying the fee the booking is completed. **Not paying the fee means a withdrawal of booking.**
4. After crediting the bank account with the fee, the Customer receive an e-mail with the final confirmation of the booking.

III. Cancellation of booking

1. In a case of the cancellation of the booking, the Customer informs the Landlord in a written form (via e-mail).
2. The Landlord is authorized to charge the Customer with the following amounts:

Apartment Orchidea

Wrocław

www.apartamentorchidea.pl

e-mail: biuro@apartamentorchidea.pl

tel. +48 602 74 16 52

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- a). 50% of the paid fee if the cancellation is reported not later than **14 days** before the first day on which the Customer intended to start using the Apartment,
- b). 100% of the paid fee if the cancellation is reported after the time described in subsection a) above.

IV. Postpone the date of Booking

1. The Customer has the right to change the date of booking, if this change will be done up to **5 days** before the arrival.
2. The Customer informs the Landlord about the change. The Landlord informs the Customer if the change is possible, due to availability. If the change can't be made, the paid fee is not refundable.

V. Check-in and check-out

1. **Check - in and check - out hours are flexible** - they should be established with the Landlord at least one day before arrival.
2. During the check - in the Customer shows his/ her identity document with the number given in the Form.
3. The number of people is constrained to the number given in the Booking (max. 2 persons). If there are more people, the Landlord can refuse to give keys to the Apartment.

VI. Payment terms

1. During the check - in the Customer is obligated to pay the remaining part of the total price.
2. Cash is only accepted in currencies such as: polish zloty, euro. Other currencies can be accepted on previous arrangements.
3. In the event of later arrival or earlier departure the Customer pays the total price for Apartment.
4. The total price includes bills for the gas, electricity, central heating and final cleaning.

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VII. Liability

1. The Landlord ensures the Customer the rental of the Apartment according to the description on www.apartamentorchidea.pl web site and Regulations.
2. In a case of the greater force and extraordinary circumstances beyond control of any party the Landlord has right to withdraw from the rent agreement. The Landlord will help the Customer to find another accommodation.
3. In this situation Customer receives a refund, minus payment for services already rendered.
4. The Customer is obligated to behave in a good manner and respect the privacy of neighbours.
5. The Customer is obligated to care about the Apartment and the surrounding area.
6. The Customer is expected to report any damage immediately as they occur. The Customer undertakes to pay for the damage made by the last day of using the Apartment at the latest.
7. The Customer is obliged to pay special attention to correct operation of water and gas valves as well as electric devices. Due to the fire protection, the Customer is not allowed to use any electric energy supplied devices other than the Apartment's equipment except for computers, shavers, hairdryers.
8. The Customer may use the Apartment for occupancy purposes only and is not allowed to sub-rent it without a consent of the Landlord.

VIII. Personal data

By making the Booking of the Apartment, hereby the Customer gives his/her consent for processing his/her personal data only for booking purposes in compliance with the provisions of the Personal Data Protection Act of 29.08.1997. The Customer has the right to access and update his/her personal data.

IX. Final provisions

The potential disagreement between the Customer and the Landlord will be adjudicate according to the Polish law by the court settled in Wroclaw.